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**DRAFT: AGENDA FOR THE 15<sup>TH</sup> SESSION OF THE STANDING COMMITTEE ON ADMINISTRATION AND FINANCE**

v19 Apr 2018

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**Date:** 16-17 May 2018

**Location:** Bangkok, Thailand, Hotel Windsor Suites

**Chairperson:** Dr Benjamin Tabios (Philippines); **Vice-Chairperson:** Mr Hussain Sinan (Maldives)

Wednesday, 16 May: 09:00 – 17:00

1. **OPENING OF THE SESSION** (Chairperson)
2. **ADOPTION OF THE AGENDA AND ARRANGEMENTS FOR THE SESSION** (Chairperson)  
IOTC-2018-SCAF15-01a, IOTC-2018-SCAF15-01b, IOTC-2018-SCAF15-02
3. **ADMISSION OF OBSERVERS** (Chairperson)
4. **REPORT OF THE SECRETARIAT: 2017** (Secretariat) — IOTC-2018-SCAF15-03
5. **FINANCIAL STATEMENTS** (Secretariat)
  - 5.1 Financial Statement: Fiscal Year 2017 — IOTC-2018-SCAF15-04
  - 5.2 IOTC Meeting Participation Fund — IOTC-2018-SCAF15-05
  - 5.3 Contributions Outstanding — IOTC-2018-SCAF15-06
6. **PROGRAMME OF WORK AND BUDGET ESTIMATES FOR 2019 AND TENTATIVELY FOR 2020** (Secretariat) — IOTC-2018-SCAF15-07
7. **PERFORMANCE REVIEW UPDATE (RESOLUTION 09/01 ON THE PERFORMANCE REVIEW FOLLOW-UP)** (Chairperson) — IOTC-2018-SCAF15-08  
*The SCAF is responsible for four actions arising from the recommendations from the Report of the 2nd IOTC Performance Review Panel (IOTC-2016-PR1OTC02-R). The Technical Committee on Performance Review met in February 2018 and noted that of the four SCAF actions, three had not yet started and one was ongoing (IOTC-2018-TCPR01-R). The SCAF is invited to discuss these activities update the progress and as required propose timelines and priorities for each.*
8. **STREAMLINING IMPLEMENTATION ARRANGEMENTS FOR INCOUNTRY ACTIVITIES OF IOTC** (Chairperson) — IOTC-2018-SCAF15-09  
*In accordance with FAO requirements, there is a need to establish a legal framework for project-funded activities of IOTC in the territory of member countries of IOTC, in order to manage the risk of activities and protect the budget of IOTC. The document invites the SCAF to consider whether a decision of the Commission should be pursued to the effect of adopting a set of standard conditions for IOTC in-country activities. Such a decision could significantly streamline the legal coverage of IOTC activities by setting out a number of standard Government commitments that could apply to all IOTC in-country activities.*
9. **OTHER BUSINESS** (Chair)
  - 9.1 Date and place of the 16<sup>th</sup> and 17<sup>th</sup> Sessions of the Standing Committee on Administration and Finance

Thursday, 17 May: 09:00 – 12:00

10. **REVIEW OF THE DRAFT AND ADOPTION OF THE REPORT OF THE 15<sup>TH</sup> SESSION OF THE STANDING COMMITTEE ON ADMINISTRATION AND FINANCE** (Chairperson)